

IBEW LOCAL 952
3994 E. Main St., Ventura, CA 93003
805.642.2149

RE-SIGN is 10th through 16th of the 1st MONTH of EACH QUARTER

DISPATCH PROCEDURES

Effective 1/1/2026 – 12/31/2026

1. **Applicants for employment are eligible to sign the Out-of-Work List when they are not employed by a signatory employer in this jurisdiction.** Each applicant for employment will be placed in the highest priority group for which he/she qualifies. Applicants may sign the Out-of-Work List Monday through Friday between the hours of 7:30 a.m. and 4:30 p.m. Applicants will designate either zone A or zone B when signing the Out-of-Work book. The zone designation will be determined by his/her address or preference when signing.
2. The geographical division for the area zone designations will be as follows. The main post office in the following cities: Camarillo, Oxnard, Santa Paula, Ventura, and Oak View shall be basing points. All work in excess of thirty-two (32) road miles from the basing points shall be zone B. All work less than thirty-two (32) road miles from the nearest basing point shall be zone A. An applicant will be allowed to take calls in either zone A or zone B but will receive turndowns only for work within his designated zone. Each applicant will be allowed two turndowns; the third turndown will result in the applicant being completely removed from the book. The applicant must sign again in person after being rolled off. Applicants who do not designate zone A or B will be considered registered for zone B. Rejection of the applicant by an employer will not be considered a turndown. Applicants will be charged a maximum of one turndown per day.
3. Applicants seeking work on any given day must show up in person at the IBEW Local 952 Union Hall, 3994 E. Main St, Ventura, CA 93003, to sign the daily availability list by 8:00 a.m. to be eligible for roll call. Applicants present for roll call will be offered employment according to their respective place on the Out-of-Work List, in the following order: Books 1, 2, 3, and 4.
4. Dispatches for Building Trades Project Labor Agreements (PLAs) with preferential local hire provisions by zip code(s) will be filled on a one for one alternating basis, with the first dispatch to the highest registered applicant residing within the designated zip code(s), then to the highest registered applicant, then to the highest registered applicant residing within the designated zip code(s), then to the highest registered applicant, and so on until the job site ratio specified within the PLA is reached. If only one opportunity for employment is offered, then the alternations will continue in order the next time that an employer requests manpower.
5. Job calls (manpower requests) will be accepted until 4:00 p.m. for dispatch the following morning. Applicants may inquire regarding 'job calls' by calling our job line recording after 5:00 p.m. **(805.642.2442)**. Dispatch will be at 8:00 a.m. and will remain open until all jobs are filled.
6. The only exceptions to this policy will be in the case of an emergency. Referrals issued for emergencies will be for the duration of the emergency only. An emergency shall

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be a condition such as a power failure or where there is a hazard to life, limb, property, or public safety. This means in an emergency, a referral may have to be made outside normally scheduled working hours using whatever means are available to fill calls and place registrants.

7. **All applicants must re-sign (quarterly) between the 10th and the 16th of the re-sign months, which are January, April, July, and October**, to retain their position on the Out-of-Work List (see dates below).

Re-sign by U.S. Mail requires the re-sign letter or postcard to have a post-date between the 10th and 16th. There will be no exceptions to this requirement.

Re-sign by fax (805.658.7507) must be received between 12:01 a.m. on the 10th through 4:30 p.m. on the 16th. There will be no exceptions to this requirement.

Re-sign by email through the IBEW Local 952 website www.ibew952.org must be received between 12:01 a.m. on the 10th through 4:30 p.m. on the 16th. There will be no exceptions to this requirement. (You must first register online as an IBEW member on the website. Your registration will be processed within (7) days; then, you can re-sign on the website.

Re-sign in person from 7:30 a.m. through 4:30 p.m. on each re-sign date from the 10th through the 16th.

Re-sign through the Labor Power App. (You must first register online as an IBEW member on the website www.ibew952.org. Your registration will be processed within (7) days; you will have access to the website. On the website, click "Members Resources," then click "Journeyman Re-sign."

8. Applicants dispatched to a job or jobs totaling more than ten (10) **working** days will be removed from the Out-of-Work List. Any applicant accepting a referral requiring pre-hire controlled substance testing who tests positive will be removed from the list and must sign in person. **Any applicant dispatched to a job and works fewer than ten (10) working days must notify the Union Hall to maintain their position on the Out-of-Work List. If this notification is not made, it will be assumed that the applicant has worked more than ten (10) working days.**
9. Any applicant who becomes non-compliant with the IBEW/NECA Drug-Free Partnership will not be eligible for referral to an employer who requests from the drug-free pool. Once the applicant becomes compliant, they will be made eligible for referral.
10. Upon termination, all persons must immediately notify the Local Union office, giving the employer's name and the last date worked.
11. Applicants who quit will be placed on the Out-of-Work List after any applicants that was laid off the same day.
12. Any complaint by an applicant or employee arising out of the administration by the Local Union of the referral and or dispatch procedures may submit their claim to the Appeals Committee for consideration.

2026 RE-SIGN DATES

January	10th – 16th	July	10th – 16th
April	10th – 16th	October	10th – 16th